

No one except company employees may ride in company vehicles. The only exception will be state regulator or inspectors. Other employees may ride only with CEO/EO approval.

Outside of normal working hours, all vehicles will be parked and locked in company yard. The only exception being the on-call vehicle which will be used for company business only.

I have read and understand the above policy.

Name (print): \_\_\_\_\_

Name (signature): \_\_\_\_\_

Date: \_\_\_\_\_